

Documents Required

- The candidate will be required to produce the following documents (ORIGINALS + THREE SETS OF SELF-TESTED PHOTOCOPIES) at admission.
- If the candidate fails to produce any of the following documents, the seat allotted to him/her shall stand canceled and the candidate shall not be considered for further counseling.
- Candidates who have deposited their original documents with any other Institute / College / University and come for admission with a certificate stating that “their original certificates are deposited with the Institute /College / University” shall not be allowed to take admission.
- If there is any discrepancy in spelling in documents candidate must carry proof that the documents belong to the same person in the form of an affidavit/undertaking.

A) Undergraduate Programs:

SR. NO.	NAME OF THE DOCUMENT
1	Birth Certificate / 10 th Passing Certificate as Proof of date or birth
2	12 th Mark Statement
3	12 th Passing Certificate
4	School/ College Leaving Certificate
5	Transfer/ Migration Certificate
6	ID Proof (preferably Aadhar Card OR PAN Card/Driving License/Voter ID)
7	Domicile Certificate / Passport of the Candidate
8	Physical/Medical Fitness Certificate (<i>See Annexure 1 for Format</i>)
9	Caste Certificates (For candidates belonging to OBC/ SC/ ST)
10	Passport size Photographs (06 copies)

B) Post-Graduate Programs:

SR. NO.	NAME OF THE DOCUMENT
1	Birth Certificate / 10 th Passing Certificate as Proof of date or birth
2	12 th Mark Statement
3	Mark Sheets of University Examinations of All years of Undergraduate Program
4	Degree Certificate / Provisional Degree Certificate
5	Transfer/ Migration certificate issued by a College from where the candidate has completed under-graduation
6	Attempt Certificate of Undergraduate Program
7	Internship Completion Certificate (If Applicable)
8	Permanent Registration Certificate issued by State Council / Central Council (If applicable)
9	ID Proof (preferably Aadhar Card OR PAN Card/Driving License/Voter ID)
10	Domicile Certificate / Passport of the Candidate
11	Physical/Medical Fitness Certificate (<i>See Annexure 1 for Format</i>)
12	Caste Certificates (For candidates belonging to OBC/ SC/ ST)
13	Passport size Photographs (06 copies)

C) Additional Documents required for Jain Minority Candidates:

SR. NO.	NAME OF THE DOCUMENT
1	An affidavit executed before the Metropolitan Magistrate on Stamp Paper of Rs. 100 stating that the Religion of the Candidate is JAINISM
2	Jain Membership Certificate issued by local religious JAIN Sangh <i>(See Annexure 2 for Format)</i>
3	Jain Minority Certificate issued by a Competent Government Authority stating that the Religion of the Candidate is JAINISM
4	School Leaving Certificate (Mentioning that the Religion of the Candidate is JAINISM)

D) Additional Documents required for NRI/ PIO/OCI/NRI Sponsored/ candidates:

SR. NO.	DOCUMENTS REQUIRED
1	NRI / PIO / OCI / International Candidates 1. Valid Foreign Passport 2. Valid VISA requirements 3. Valid Residential permit in India 4. Degrees / Certificates of the candidate must have been recognized and approved by the Association of Indian Universities (AIU) / Common Wealth Universities / International Association Universities (IAU) as equivalent to corresponding Indian Degrees/Certificates.

SR. NO.	DOCUMENTS REQUIRED
2	<p>NRI Sponsored Candidate</p> <ol style="list-style-type: none"> 1. Affidavit of the person who is NRI and is the sponsor of the Candidate claiming that he / she is financial capable and will sponsor the entire course fee of the candidate. 2. Documents claiming that the sponsor is an NRI (Passport, Visa of the sponsor) 3. Copy of latest Income tax Return filed by the sponsor. 4. Embassy Certificate of the Sponsor certifying NRI status of the Sponsor. 5. All the essential documents (e.g. birth certificate, passport etc) of the family members to establish relationship between Candidate & Sponsor.